



For *The*
Record

SHOEBOX

Bookkeeping Workstation

What is shoebox?

Shoebox is a devoted client workstation that is kept up to date with the required bookkeeping software!

It is a place you can come to and keep your books up to date in a dedicated and focused environment where help is always at hand!

If your business requires you to lodge a BAS statement our BAS Deal offer can be integrated with this service.



What does it cost for you to keep your books from home???

To have the software on your computer

Employees = \$485

No employees = \$399



What does shoebox cost?

Only **\$55** to sign up!

You choose if you want to come in weekly or monthly

– pay by the session \$10 per hour (by appointment)



What will you get???

You explain how your business runs

We design your bookkeeping system to suit

You bring back your **'box'** of paperwork for your 1st free 1hr session

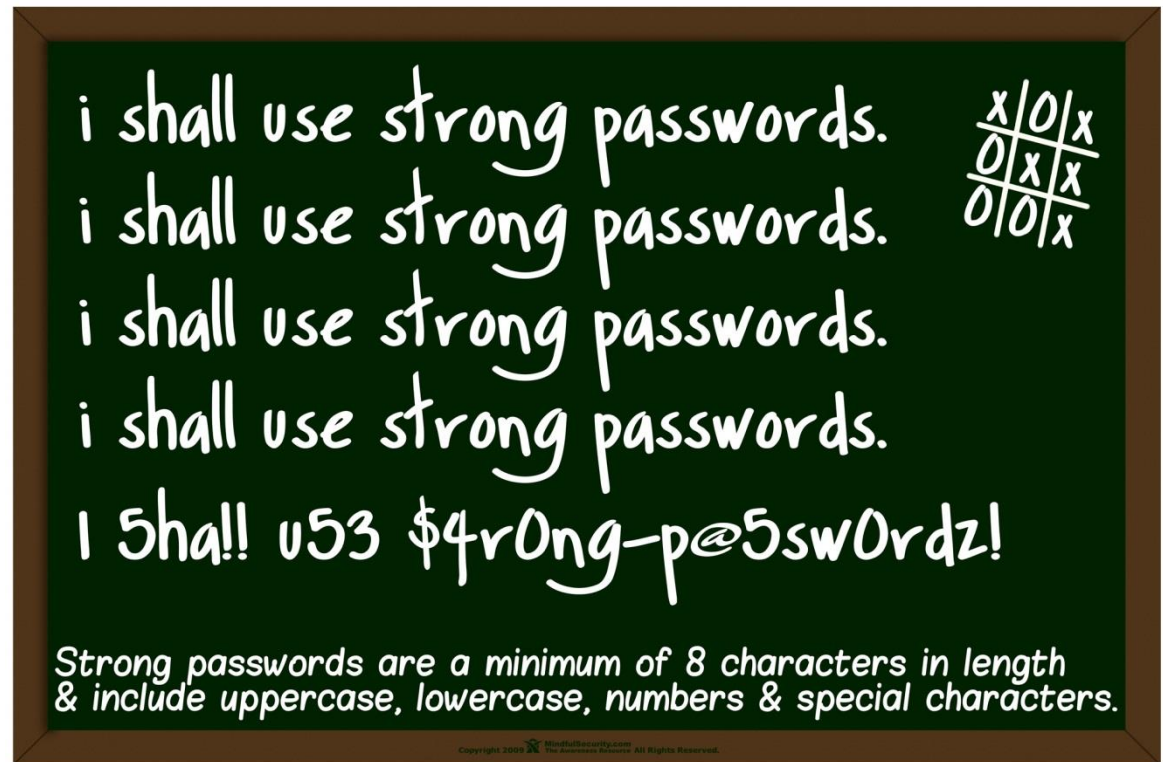
We show you how to sort & photocopy them then you can enter using our easy list of basic expenses

We will advise you on what the ATO requires for your business records

And will help you complete your first bank reconciliation



You're Information Security!!!



You will login to '**shoebox guest**' which gives you
Internet access for emails
Online banking
Printer/scanner/copier access

You're 'Reckon' based bookkeeping information will be password-protected for your access only

Our server data is backed up daily to alternating external hard drives taken off site.

You decide...

Handwritten *quotes/invoices/receipts*

Or we help you design a professional quotes/estimate and /invoices/sales receipt with your Logo & Bank details

Then you can use our '**shoebox**' to access add-ons such as printer and any web based email

